

CHELAN COUNTY COMMISSIONERS  
MEETINGS OF APRIL 23&24, 2018

**Monday, April 23, 2018**

**8:31:06 A.M. Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 29 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Susan Hinkle matters relating to potential litigation.

**8:59:52 A.M. Move back to regular session**

**9:00:01 A.M. Opening – Pledge of Allegiance**

Chairman Goehner calls the meeting to order. Present for session are Commissioners Overbay and England, County Administrator Cathy Mulhall and Clerk of the Board Jacinda Rublaitus

**Employee Recognition**

Todd Niebuhr	Maintenance	30 Years of Service
Kermit McClellan	Public Works	25 Years of Service
Jill Storlie	Juvenile	20 Years of Service
Fona Sugg	Superior Court Judges	20 Years of Service
Aurelia Gomez	Juvenile	15 Years of Service
Troy Seiber	Public Works	15 Years of Service
Gabriel Smith	Regional Justice Center	15 Years of Service
Lilith Vespier	Community Development	10 Years of Service
Terisa Rejniak	Juvenile	10 Years of Service

**9:04:32 A.M. Consent Agenda**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
  - a) Robert Dowell, Expo Center, New Hire Extra Help
  - b) Samuel Eastburn, Ohme Gardens, New Hire Extra Help
  - c) Emily Horan, Community Development, Resignation
  - d) Carolyn Bailey, Public Works, Resignation
  - e) Jessie Laya, Information Technology, Resignation
  - f) Andrew Behler, Public Works, Remove from Eden
  - g) Charles Clayson, Public Works, Remove from Eden
  - h) Alejandro Sanchez Romero, Farm Worker Housing, New Hire – **add on**
4. Request to fill positions:
  - a) Public Works – request to fill two full time positions
5. Donation of 40 hours to a Superior Court Clerk employee

9:08:54 A.M. Board Discussion

- Cliff Obanion & Pennie Ross Re: Marijuana Grow Operations

9:24:40 A.M. **Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Resolution #2018-32 Re: Appointment of Cristin Miller as Director of Facility Maintenance

9:38:08 A.M. **Continued Discussion with Facility Maintenance Director Cristen Miller**

10:03:55 A.M. **County Administrator Cathy Mulhall Discussion**

- Administrative Update

10:18:02 A.M. **HR Director Katie Batson**

- Departmental Update
- Employee Handbook

10:35:01 A.M. **Recess** - *Commissioner Overbay is excused from session - To attend WSDOT Ribbon Cutting*

11:00:00 A.M. **BID OPENING:** Mork Project

Bid Opening closed to further bids by Chairman Goehner. Four bids received as follows; Smith Excavation at \$14,100.00, Olin Excavation \$27,500.00, Hurst Construction \$18,300.00 and Pipkin Construction at \$24,500.00. Bid documents referred to Public Works Department to ensure bids meet specifications.

11:04:41 A.M. **Action**

Upon motion and second by Commissioners England and Goehner, the Commission unanimously approves to accept the bids as presented, bid to be awarded next week on Public Works agenda time.

11:05:34 A.M. **Natural Resources Director Mike Kaputa**

- Tour schedule

11:39:31 A.M. **Recess**

1:02:45 P.M. **Fire Marshall Bob Plumb** – *Commissioner Overbay joins session*

- Scheduled Burns

- Fire Hazard Code
- Code amendment for vacation rentals

1:38:28 P.M. **Sheriff Brian Burnett**

- Staff Updates
- Emergency Management Update Sunnyslope
- In Service Training For 2018
- Campus Security Update
- SRO Contract

2:00:43 P.M. **Board recesses until Tuesday session.**

**Tuesday, April 24, 2018**

Chairman Goehner calls the Tuesday meeting to order. Present for session are Commissioners Overbay and England, and Clerk of the Board Jacinda Rublaitus

8:32:54 A.M. **IT Director Fred Hart**

- Wireless Public Network
- Staff Update

9:02:43 A.M. **Public Works Director Eric Pierson**

**Discussion**

1. Personal Services Contract with Cultural Resource Consultants for West Cashmere Bridge Replacement Project, County Road Project No. 693 (CRP 693)
2. Order of Examination for Petitioner Donald and Minette Hedges
3. Commissioners' Notice of Hearing for Petitioner Donald and Minette Hedges
4. Notice of Sale for 1963 Caterpillar Motorgrader
5. Recommendation to Enter Into an Agreement with North Central Recovery and Recycling
6. Addressing
7. Events Permit – Kids in the Creek

9:31:46 A.M. **Action**

Upon motion and second by Commissioner England and Overbay, the Commission unanimously approves the action items as follows:

1. Personal Services Contract with Cultural Resource Consultants for West Cashmere Bridge Replacement Project, County Road Project No. 693 (CRP 693)  
20180423A5-1
2. Order of Examination for Petitioner Donald and Minette Hedges for the Road Vacation of an Unopened County Road Right of Way in the Plat of Riverside Fruit Farms

- 20180423R1-1
3. Commissioners' Notice of Hearing for Petitioner Donald and Minette Hedges for the Road Vacation of an Unopened County Road Right of Way in the Plat of Riverside Fruit Farms 20180423H6-1
  4. Notice of Sale for 1963 Caterpillar Motorgrader 20180423B1-1
  5. Recommendation to Enter Into an Agreement with North Central Recovery and Recycling to Manage the Chelan Transfer Station 20180423A5-2
  6. Letter of Support to WA State Association of County Engineers 20180423C8-1

**9:32:07 A.M. Executive Session**

Upon motion and second by Commissioners Overbay and England, the Commission unanimously approves to move into a 5 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecuting Attorney Susan Hinkle matters relating to litigation.

**Extend Executive Session by 2 minutes – Public Notified**

**9:39:05 A.M. Move back to regular session**

**9:39:13 A.M. Community Development Doug Lewin, Interim Director Discussion**

1. Departmental Updates

**9:40:26 A.M. Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Refund request for Lopez Design, LLC related to Building Permit 170679 2018042B4-2

**9:47:26 A.M. Executive Session**

Upon motion and second by Commissioners England and Overbay, the Commission unanimously approves to move into a 5 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

**9:49:13 A.M. Move back to regular session**

**9:50:59 A.M. Natural Resources Director Mike Kaputa Discussion**

1. Amendment No. 1 to Task authorization No. 3 with Pacific Engineering for Entiat River helicopter log delivery contract documents
2. Contract order with Aspect Consulting for Chumstick Creek water reserve support

3. Professional services agreement with RH2 Engineering for Lake Chelan on-call water rights support
4. Amendment 1 to Natural Systems Design agreement for Phase II East Fork Mission Creek conceptual design
5. Agreement for services with Munson Engineers, Inc., for Roses Lake (Stemilt basin) wetland mitigation project survey
6. Professional services agreement with RH2 Engineering for Lake Chelan long-term monitoring plan completion

**10:07:23 A.M. Action**

Upon motion and second by Commissioner Overbay and England, the Commission unanimously approves the action items as follows:

1. Amendment No. 1 to Task authorization No. 3 with Pacific Engineering for Entiat River helicopter log delivery contract documents 20180423A5-3
2. Contract order with Aspect Consulting for Chumstick Creek water reserve support 20180423A5-4
3. Professional services agreement with RH2 Engineering for Lake Chelan on-call water rights support 20180423A5-5
4. Amendment 1 to Natural Systems Design agreement for Phase II East Fork Mission Creek conceptual design 20180423A5-6
5. Agreement for services with Munson Engineers, Inc., for Roses Lake (Stemilt basin) wetland mitigation project survey 20180423A5-7
6. Professional services agreement with RH2 Engineering for Lake Chelan long-term monitoring plan completion 20180423A5-8

**10:12:25 A.M. Adjourn**

Board adjourns until Monday, April 30, 2018

Weekly Voucher Approval for Payment	20180423B4-1
Current Expense	\$95,712.27
Other Funds	<u>\$650,720.16</u>
Total All Funds	\$746,432.43

BOARD OF CHELAN COUNTY COMMISSIONERS

KEITH W. GOEHNER, CHAIRMAN

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JACINDA RUBLAITUS, Clerk of the Board